

**Board of Education**

**Stephanie Clark-Tanner**

President

**Jona Snyder**

Vice President

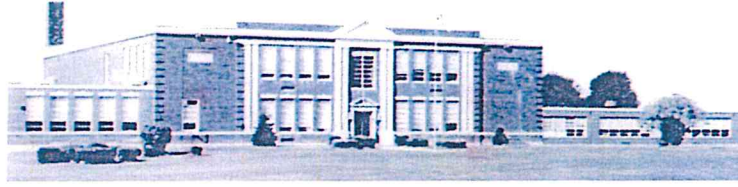
**Jessica Clark**

**Michael Filipovich**

**Jennifer Lavoie**

**Brittany Rizzo**

**Steven Yancey**



**Madison Central School District**

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

**Michael Davis**

Superintendent

**Larry Nichols**

Building Principal

**Brian J. Latella**

Elementary Principal

**Melanie Brouillette**

Treasurer

**Tracey Lewis**

District Clerk

BOARD OF EDUCATION  
REGULAR MEETING

JULY 9, 2019  
6:30 P.M. – LIBRARY

- I. Call to Order
- II. Executive Session
  - a. For discussion regarding proposed, pending or current litigation.
- III. Adjourn Executive Session and Resume Regular Meeting
- IV. Agenda Additions
- V. Consent Agenda
  - a. Approval of Agenda for This Meeting
  - b. Approval of Minutes
    1. June 18, 2019 Regular Meeting Minutes
- VI. Public Forum
- VII. Reports
  - a. Treasurer
    1. Internal Claim Auditor's Report
    2. Quarterly (Year End) Student Activity Reports for review
  - b. Superintendent – Discussion
    1. Discussion on Substitute Employee Pay Rates, Non-Instructional Pay Rate vs. Minimum Wage Rate and Non-Instructional Memorandum of Agreement
  - c. Approval Items
    1. Approval to replace the protective wall mats in the Main Gym
    2. Approval to clean, edge and seal blacktop driveway areas including the bus loop, student parking and bus garage parking areas at a cost of \$16,957.72
    3. Approval of School Comprehensive Education Plan
    4. Acceptance of mini grant for summer library program
    5. Approval for Madison to combine with Morrisville Eaton Central School for the following Sports Programs for the 2019-20 school year
      - a. Varsity and Modified Football
      - b. Varsity and Modified Field Hockey
      - c. Varsity and Modified Wrestling
      - d. Varsity and Modified Track and Field

- VIII. Policy
  - a. First Reading of Policy # 7101 entitled “Immunization and Dental Health of Students”
  - b. Second Reading of Policy # 4408 entitled “Procurement: Uniform Grant Guidance for Federal Awards”
  
- IX. Old Business
  
- X. New Business
  - a. Personnel
    - 1. Correction
      - a. Kurt Peavey - amendment from 20 hours to 20 days in the summer
    - 2. Resignations
      - a. Michael Davis – Superintendent effective date TBD
    - 3. Fall Sports Coaching Appointments
      - a. Michael Strong – Boys Varsity Soccer
      - b. Jordan Matteson – Boys Modified Soccer
      - c. Herb Bingel – Girls Varsity Soccer
      - d. Payge Miller – Girls Modified Soccer
  
  - b. CSE/CPSE Recommendations – in official packet
  
  - c. Principal Reports
  
- XI. Correspondence
  - a. Library Media Center report for June 2019
  
- XII. Adjournment

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on June 18, 2019 at 6:30 pm in the library.

**MEMBERS PRESENT:** Ms. Jessica Clark  
Ms. Stephanie Clark  
Mr. Mike Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder – 6.50 pm  
Mr. Steven Yancey

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Ms. Clark, president, called the meeting to order at 6:33 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Yancey, seconded by Mr. Filipovich, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  1. May 21, 2019 Regular Meeting Minutes
  2. May 30, 2019 Special Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Lavoie, the board moved to approve the minutes from the May 21, 2019 Regular Meeting and the May 30, 2019 Special Meeting. Motion carried 6 yes, 0 no.

- IV. Public Forum
  - a. Mrs. Cotter provided a Blue Packs and Clothes Closet Presentation. Blue Packs currently serve 31 families (65 children) which is 14% of our student body and the Clothes Closet is serving 15-20 students on a regular basis.
  - b. Mr. Latella and the Elementary Student Council provided a presentation on the works and organization of their program.
  - c. The members of the FFA and Mr. Perry provided an FFA overview and Presentation.

Mr. Snyder arrived at 6:50 pm.

- d. Mr. Putney and several students provided a Puerto Rico Presentation and slide show on their recent trip.
- e. A community member expressed her concern over students not taking bus rules seriously. She suggests that our students (preK through 12<sup>th</sup> grade) all get annual bus safety refreshers.

- f. A member of the community commented on the accuracy of the propane cost comparison along with more questions regarding this heating cost.

**MOTION # 3 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to enter Executive Session at 7:08 pm to discuss the medical, financial, credit or **employment** history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

**MOTION # 4 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR SESSION**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 7:28 pm and resume the regular meeting. Motion carried 7 yes, 0 no.

V. Reports

a. Treasurer

1. Internal Claim Auditor's Report

**MOTION # 5 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the most recent Internal Claim Auditor's Report. Motion carried 7 yes, 0 no.

2. Treasurer's Report dated May 31, 2019

**MOTION # 6 – APPROVAL OF MAY 31, 2019 TREASURER'S REPORT**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to approve the May 31, 2019 Treasurer's Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

**MOTION # 7 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Yancey, the board moved to approve the Detail Warrants as follow: Warrant Number 40 – Fund A – 6/6/19 – 1 page, Warrant Number 43 – Fund A – 5/13/19 – 6 pages, Warrant Number 44 – Fund A – 5/28/19 – 7 pages, Warrant Number 22 – Fund C – 5/13/19 – 2 pages, Warrant Number 23 – Fund C – 5/28/19 – 1 page, Warrant Number 12 – Fund TA – 6/6/19 – 4 pages, Warrant Number 10 – Fund HBUS – 6/6/19 – 2 pages, Warrant Number 15 – Fund FA19 – 5/13/19 – 1 page. Motion carried 7 yes, 0 no.

4. The Financial Status Report was replaced with a Fund Balance Worksheet which was shared with the board.

b. Superintendent – Information Items

1. The board discussed the status of the Fund Balance and uses of such funds.

**MOTION # 8 – MOTION TO PURCHASE BUSES WITH FUND BALANCE**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the usage of 2018-19 Fund Balance funds to purchase the voter approved buses at a cost of \$183,283.68. Motion carried 7 yes, 0 no.

**MOTION # 9 – MOTION TO PUT FUNDS IN CAPITAL RESERVE ACCOUNT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to put \$300,000 into the Capital Reserve Account with funds from the Fund Balance. Motion carried 7 yes, 0 no.

2. The 2019-2020 Board Member List was provided for review.

3. Mr. Davis cited an incident that involved one of our bus drivers. Mr. Hall deserves Bus Driver Recognition for his actions taken to safeguard a student's wellbeing on a Saturday. "Kit" went above and beyond the call of duty and the District is honored to have individuals like Kit working in this district and safeguarding our children.
4. The District-Wide School Safety Plan was shared. There was discussion on building and bus evacuation plans.
5. A Sub Committee for non-instructional contract is being created. Mrs. Lavoie and Mr. Snyder volunteered for this position.
6. The SBI 2019-20 Calendars were shared.
7. Mr. Davis shared an update on the NYS vaccination regulations.

c. Superintendent – Approval Items

1. Rates for Basketball Scorekeeping

**MOTION # 10 – BASKETBALL SCOREKEEPING RATES**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to maintain and establish the rates which the district would pay for all portions of basketball game scorekeeping and to not follow the suggested Section 3 rate increases. Motion carried 7 yes, 0 no.

2. Non Resident Applications for 2019-20
  - a. Student entering grade 7
  - b. Student entering grade 9

**MOTION # 11 – APPROVAL OF NON RESIDENT STUDENTS FOR 2019-20**

ON THE MOTION of Mr. Snyder seconded by Mrs. Lavoie, the board moved to approve the applications for Non Resident Students entering grades 7 and 9 for the 2019-20 school year. Motion carried 7 yes, 0 no.

3. Approval of the Intermunicipal Agreement with MO BOCES

**MOTION # 12 – APPROVAL OF THE INTERMUNICIPAL AGREEMENT WITH M-O BOCES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the Intermunicipal Agreement with M-O BOCES. Motion carried 7 yes, 0 no.

4. Approval to surplus Suzuki electronic keyboard

**MOTION # 13 – APPROVAL TO SURPLUS KEYBOARD**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve the surplus of a Suzuki keyboard. Motion carried 7 yes, 0 no.

5. Approval to surplus older piano

**MOTION # 14 – APPROVAL TO SURPLUS OLDER PIANO**

ON THE MOTION of Mrs. Lavoie, seconded by Ms. Clark the board moved to approve the surplus of the older piano. Motion carried 7 yes, 0 no.

6. Approval of donation of billboard to the Historical Society

**MOTION # 15 – APPROVAL TO DONATE BILLBOARD TO HISTORICAL SOCIETY**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to donate the billboard, or current school sign, to the Historical Society when the new sign gets installed. Motion carried 7 yes, 0 no.

7. Approval of summer bus transportation to Skanda for 2019

**MOTION # 16 – APPROVAL OF SUMMER BUS TRANSPORTATION TO SKANDA**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve bus transportation to Skanda for the summer of 2019. Motion carried 7 yes, 0 no.

8. Approval of Transfers

**MOTION # 17 – APPROVAL OF TRANSFERS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the Transfers as provided. Motion carried 7 yes, 0 no.

9. Approval of Reorganizational Meeting Date of July 9, 2019 at 6 pm followed by the Regular meeting at 6:30 pm

**MOTION # 18 – APPROVAL OF REORGANIZATIONAL MEETING DATE**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve July 9, 2019 as the date for the Reorganizational meeting to start at 6 pm followed by the regular meeting starting at 6:30 pm. Motion carried 7 yes, 0 no.

10. Appointment of James Bilik as Impartial Hearing Officer at a rate of \$100 per hour plus mileage

**MOTION # 19 – APPROVAL OF JAMES BILIK AS IMPARTIAL HEARING OFFICER**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve James Bilik as the Impartial Hearing Officer at a rate of \$100 per hour plus mileage. Motion carried 7 yes, 0 no.

11. Acceptance of Grants

- a. Grant of \$725 for hand tools for Ag department
- b. Grant of \$900 for 3D printer and curriculum for Ag department

**MOTION # 20 – ACCEPTANCE OF GRANTS**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to accept the two grants for the Ag department totaling \$1625 in equipment and supplies. Motion carried 7 yes, 0 no.

VI. Policy

- a. The First Reading of Policy #4408 entitled “Procurement: Uniform Grant Guidance for Federal Awards” was done at this time.
- b. Second Reading of Policy # 5001 entitled “District-Wide Safety Plans and Building-Level Emergency Response Plan”

**MOTION # 21 – APPROVAL OF POLICY # 5001 “DISTRICT-WIDE SAFETY PLANS AND BUILDING LEVEL EMERGENCY RESPONSE PLAN”**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve Policy # 5001 entitled “District-Wide Safety Plans and Building Level Emergency Response Plan”. Motion carried 7 yes, 0 no.

VII. Old Business

- a. None

VIII. New Business

- a. Personnel
  1. Amendment to prior appointment
    - a. Jeffery Pieters – effective date 6/17/19

**MOTION # 22 – APPROVAL OF AMENDMENT TO APPOINTMENT DATE**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to approve the amendment to the appointment date of Jeffrey Pieters to June 17, 2019. Motion carried 7 yes, 0 no.

2. Appointments

- a. Brian Latella – CSE Chairperson for 2019-20 with a stipend of \$8,000
- b. Gail Soule – Bus Aide effective 3/18/19
- c. Kurt Peavey – 20 Summer Hours
- d. Tyler Marris – Probationary Full Time Cleaner at \$11.78 per hour effective June 17, 2019

**MOTION # 23 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the appointments of Brian Latella as CSE Chairperson for 2019-20 with a stipend of \$8,000, Gail Soule as a Bus Aide effective 3/18/19, Kurt Peavey with 20 hours of summer work, and Tyler Marris as a Probationary Full Time Cleaner at \$11.78 per hour effective 6/17/19. Motion carried 7 yes, 0 no.

3. Resignations

- a. Jack Peckham – Bus Driver effective 6/30/19

**MOTION # 24 – ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Lavoie, the board moved to accept the resignation of Jack Peckham as a bus driver effective 6/30/19 with many thanks for his years of service. Motion carried 7 yes, 0 no.

4. Leave Requests

- a. Christine Buschor – Leave without pay May 30 and June 10, 2019 (half day each day)

**MOTION # 25 – APPROVAL OF LEAVE REQUEST**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the unpaid leave request of Christine Buschor for half days on both May 30 and June 10, 2019. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 26 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 7 yes, 0 no.

c. Principal Reports

1. Mr. Latella showed the board the 5<sup>th</sup> grade butterfly houses and shared plans for the principal's challenge in which he will be riding a bike into Madison Lake.

IX. Correspondence

- a. Richard Englebrecht's monthly newsletter for June 2019 was provided.
- b. The Library Media Center Monthly Report for May 2019 was provided.

X. Adjournment

**MOTION # 27 – ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn for the evening at 8:26 pm. Motion carried 7 yes, 0 no.





June

*after Interest Distribution*

MADISON CENTRAL SCHOOL				
STATEMENT OF REVENUE AND EXPENDITURES				
MONTHLY REPORT				
June , 2019				
ACTIVITY	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
SALES TAX	490.5	118.29	0	608.79
INTEREST	10.94	0.99	11.93	0
CLASS OF 2018	0	0	0	0
CLASS OF 2019	1182.41	612.13	900	894.54
CLASS OF 2020	7900.81	51.37	5.69	7946.49
CLASS OF 2021	6851.9	1.05	0	6852.95
CLASS OF 2022	2350.94	222.24	0	2573.18
BAND	-3.39	130.91	21.25	106.27
CHORUS	1297.38	277.55	764.78	810.15
DRAMA	680.86	20.32	56.33	644.85
CLOSED DRAMA	0	0	0	0
FFA	13107.14	787.97	1552.02	12343.09
FOREIGN CLUB	1047.73	436.44	823.5	660.67
LIBRARY CLUB	462.05	0.1	0	462.15
MADKA	9916.44	1070.71	717.44	10269.71
Mathletics	147.04	37.1	0	184.14
NATIONAL HONOR SOCIETY	185.54	0.05	0	185.59
SADD	566.59	0.12	0	566.71
STUDENT COUNCIL	11375.15	372.18	3674.23	8073.1
TECH	2060	0.43	0	2060.43
TOTALS:	59630.03	4139.95	8527.17	55242.81
				55242.81
RESPECTFULLY SUBMITTED,				
<hr/> Tracey Lewis, District Clerk				

June

*before Interest Distribution*

MADISON CENTRAL SCHOOL				
STATEMENT OF REVENUE AND EXPENDITURES				
MONTHLY REPORT				
June , 2019				
ACTIVITY	BEGINNING	RECEIPTS	DISBURSEMENTS	ENDING
	BALANCE			BALANCE
SALES TAX	490.5	118.29	0	608.79
INTEREST	10.94	0.99	0	11.93
CLASS OF 2018	0	0	0	0
CLASS OF 2019	1182.41	610.25	900	892.66
CLASS OF 2020	7900.81	50	5.69	7945.12
CLASS OF 2021	6851.9	0	0	6851.9
CLASS OF 2022	2350.94	222	0	2572.94
BAND	-3.39	130.89	21.25	106.25
CHORUS	1297.38	277.11	764.78	809.71
DRAMA	680.86	20	56.33	644.53
CLOSED DRAMA	0	0	0	0
FFA	13107.14	786	1552.02	12341.12
FOREIGN CLUB	1047.73	436	823.5	660.23
LIBRARY CLUB	462.05	0	0	462.05
MADKA	9916.44	1068.71	717.44	10267.71
Mathletics	147.04	37.04	0	184.08
NATIONAL HONOR SOCIET	185.54	0	0	185.54
SADD	566.59	0	0	566.59
STUDENT COUNCIL	11375.15	370.74	3674.23	8071.66
TECH	2060	0	0	2060
TOTALS:	59630.03	4128.02	8515.24	55242.81
				55242.81
RESPECTFULLY SUBMITTED,				
Tracey Lewis, District Clerk				

MADISON CENTRAL SCHOOL				
STATEMENT OF REVENUE AND EXPENDITURES				
MONTHLY REPORT				
May , 2019				
ACTIVITY	BEGINNING	RECEIPTS	DISBURSEMENTS	ENDING
	BALANCE			BALANCE
SALES TAX	373.75	116.75	0	490.5
INTEREST	9.74	1.2	0	10.94
CLASS OF 2018	0	0	0	0
CLASS OF 2019	8526.01	1481.4	8825	1182.41
CLASS OF 2020	9715.26	1054	2868.45	7900.81
CLASS OF 2021	7139.84	179.96	467.9	6851.9
CLASS OF 2022	1828.55	1168.89	646.5	2350.94
BAND	863.63	301.5	1168.52	-3.39
CHORUS	2232.5	80.44	1015.56	1297.38
DRAMA	1268.91	1726.43	2314.48	680.86
CLOSED DRAMA	0	0	0	0
FFA	12014.6	10470.44	9377.9	13107.14
FOREIGN CLUB	1079.73	0	32	1047.73
LIBRARY CLUB	462.05	0	0	462.05
MADKA	9816.44	100	0	9916.44
MATHLETICS	122.04	25	0	147.04
NATIONAL HONOR SOCIETY	185.54	0	0	185.54
SADD	887.49	575	895.9	566.59
STUDENT COUNCIL	6688.05	7157.63	2470.53	11375.15
TECH	2060	0	0	2060
TOTALS:	65274.13	24438.64	30082.74	59630.03
				59630.03
RESPECTFULLY SUBMITTED,				
Tracey Lewis, District Clerk				



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**SLS Program Mini-Grant Award: LeClair**

1 message

Susan LeBlanc &lt;sleblanc@moboces.org&gt;

Mon, Jul 1, 2019 at 11:01 AM

To: Nicole LeClair &lt;nleclair@madisoncentralny.org&gt;

Cc: Brian Latella &lt;blatella@madisoncentralny.org&gt;, Michael Davis &lt;mdavis@madisoncentralny.org&gt;, Melanie Brouillette &lt;mbrouillette@madisoncentralny.org&gt;, Jackie Starks &lt;JStarks@moboces.org&gt;, Ed Rinaldo &lt;erinaldo@moboces.org&gt;



June 27, 2019

Dear Nicole:

Congratulations! The Madison-Oneida BOCES School Library System is pleased to award your mini-grant proposal for a 5-week evening summer reading program at the Madison Central School Library. The purpose of this mini-grant is to provide school library outreach services to students outside of normal school hours, in order to further develop their academic and social skills. Primary criteria for mini-grant awards are anticipated impact on participant learning, impact on the community, connection to NYS Learning Standards, and potential for replication by other school library media centers in the region.

Your application includes expenses for materials. These should be purchased directly by the district; the district can subsequently submit the corresponding receipts and invoice to the M-O SLS or CBO no later than September 30, 2019. We cannot reimburse for any sales tax. Please feel free reach out to me with any questions.

School librarians who receive mini-grants will be asked to participate in a showcase to share their ideas with other professionals. One of these will take place at our September 29, 2019 Communication Coordinators' meeting.

Thank you for supporting excellence in school library media programs in our School Library System. We are confident your efforts will positively impact student literacy outcomes in the Madison Central School District community.

Sincerely,

*Sue LeBlanc*

Coordinator, School Library System

cc: Brian Latella, Principal  
Michael Davis, Superintendent  
Melanie Brouillette, Treasurer  
Jackie Starks, Madison-Oneida BOCES District Superintendent  
Ed Rinaldo, Madison-Oneida BOCES Staff & Curriculum Development Director

4937 Spring Road • P.O. Box 166 • Verona, NY 13478-0166 • 315.361.5503 • www.moboces.org

To: Mr. Michael Davis, Superintendent  
From: Mike Lee, Athletic Director  
Re: Coaching Appointments/Combinations  
Date: July 3, 2019

At the upcoming Board of Education meeting please seek approval for the appointment of the following coaches for the Fall 2019 season:

Boys Varsity Soccer - Michael Strong  
Boys Modified Soccer - Jordan Matteson  
Girls Varsity Soccer - Herb Bingel  
Girls Modified Soccer - Payge Miller

Also, please seek approval for Madison to combine with Morrisville Eaton for the following sports during the 2019/2020 school year to be hosted at MECS:

Varsity and Modified Football  
Varsity and Modified Field Hockey  
Varsity and Modified Wrestling  
Varsity and Modified Track and Field

Thank you very much!

## IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- I. In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board requires that all pupils be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law §2164.
  
- II.
  - A. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization. The fourteen (14) calendar day period may be extended by the Building Principal to thirty (30) days for a student transferring from out of state/out of country. If the child is obtaining serological tests, the parent(s) or guardian has a total of thirty (30) days from the start of attendance to provide test results and, if negative test results, appointment dates to begin or complete the vaccine series.
  
  - B. Each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, Hepatitis B, varicella, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenzae type b (Hib) and pneumococcal conjugate (PCV). Acceptable documents and proof of immunity also include:
    1. An electronic health record.
    2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
    3. An out-of-state immunization registry specifying the dates and products administered.
    4. An official record from a foreign nation may be accepted without a health practitioner's signature.
    5. Immunization records from a previous school.
    6. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant (10 NYCRR 66-1.3(a)).
    7. Serological proof of immunity for specific diseases (10 NYCRR 66-1.5).
  
  - C. The only exceptions which may excuse a student from the above immunization requirements are:
    1. if a physician testifies or certifies that administering the vaccine is detrimental to the specific youngster's health, or

POLICY

Draft 06/24/19

7101

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- ~~2.~~ if such student's parent(s) or guardian hold genuine and sincere religious beliefs which are contrary to required immunization practices. The parent or guardian must complete the State Education Department Request for Religious Exemption to Immunization form. The form originates from the Registered Professional Nurses Office and is then submitted to the building principal for review and approval or denial. A copy of all documents must be kept in the student's cumulative health record, or
  - ~~32.~~ if a student has had the first dose of all required immunization series and has appointments to complete the series in accordance with the Advisory Committee for Immunization Practices (ACIP) catch up schedule as published by the Center for Disease Control and Prevention (CDC).
- D. Medical exemptions to immunizations must be reissued annually. The written exemption must identify:
1. the immunization exempted,
  2. the medical contraindication for the exemption, and
  3. the length of time immunization is contraindicated.
- III. A. The District will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist the parent/guardian in meeting the immunization requirements.
- B. The District must notify the local health department of any child who is refused admittance or continued attendance due to the lack of immunizations.
- C. The District shall notify the Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent refuses to allow the local department of health or another appropriate health practitioner to immunize their child, and no action steps are reported by the parent/guardian for pursuing another education option such as home schooling.
- D. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commence System website.
- E. A student denied entrance or attendance due to failure of meeting health immunization standards may appeal to the Commissioner of Education.
- IV. Dental Health



POLICY

Draft 06/24/19  
7101

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- A. Each student shall be requested to furnish a dental health certificate in the same year the health appraisal is required. If a dental certificate is provided, it must meet the standards of the Commissioner's Regulations and may be signed by a registered dental hygienist or licensed dentist.
- B. The list of dentists available to conduct examination on a free or reduced cost basis compiled by SED is available to parents/guardians by calling the New York State Dental Foundation at 518-465-0044.

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Madison Central School District

Legal Ref: New York State Education Law, Section 914(1),310(6-a); Public Health Law, Section 613, 903, 2164 and 2805-h; 10 N.Y.C.R.R. Part 66.

Adopted: 1984

Revised: 05/19/99, 04/24/00, 05/20/14, 07/08/15, 11/18/15, 05/17/16, \_\_\_\_\_

FISCAL MANAGEMENT

POLICY IS REQUIRED

PROCUREMENT: UNIFORM GRANT GUIDANCE FOR FEDERAL AWARDS

- I. The District will follow all applicable requirements in the Uniform Grant Guidance and the Code of Federal Regulations (2 C.F.R Part 200) whenever it procures goods or services using federal grant funds awarded through formula and/or discretionary grants, including funds awarded by the United States Department of Education as grants or funds awarded to a pass-through entity, such as the New York State Education Department, for subgrants.
- II. Uniform Grant Guidance Requirements

Under Uniform Grant Guidance the District will implement policies and procedures, including but not limited to:

- A. Use its own documented procurement procedures which reflect applicable state, local and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in the Uniform Grant Guidance. As such, District/BOCES procurements related to Federal grants will be subject to New York State General Municipal Law, this policy, and Uniform Guidance Requirements.
- B. Establish and maintain effective internal controls that provide reasonable assurance that the District is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. Internal controls means a process implemented by the District designed to provide reasonable assurance regarding the achievement of objectives in the following categories:
  1. Effectiveness and efficiency of operations;
  2. Reliability of reporting for internal and external use; and
  3. Compliance with applicable laws and regulations
- C. Comply with federal statutes, regulations, and the terms and conditions of the federal awards.
- D. Evaluate and monitor the District's compliance with statutes, regulations, and the terms and conditions of federal awards.
- E. Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.

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- F. Take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive or the District considers sensitive consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.
- G. Maintain oversight to ensure contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- H. Maintain standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.
- I. No employee, officer or agent may participate in the selection, award or administration of a contract supported by a Federal Award if he or she has a real or apparent conflict of interest.
- J. Have procurement procedures in place to avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical procurement approach, including analyzing other means described in §200.318 of the Uniform Guidance to ensure appropriate and economical acquisitions.
- K. Award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to matters such as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- L. Maintain records that sufficiently detail the history of the procurement including, but not limited to:
  - 1. Rationale for the method of procurement;
  - 2. Selection of contract type;
  - 3. Contractor selection or rejection; and
  - 4. The basis for the contract price.

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- M. Use time and material contracts, only after a determination, in writing, that no other contract is suitable.
- N. Conduct all procurement transactions in a manner providing full and open competition consistent with the standards of the Uniform Grant Guidance, or state and local procurement thresholds, whichever is most restrictive.
- O. Conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preference.
- P. Have written procedures for procurement to ensure that all solicitations:
  - 1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured; and
  - 2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids.
- Q. Ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition.
- R. Use one of the five acceptable procurement methodologies detailed in §200.320 which include:
  - 1. Micro-purchases;
  - 2. Small purchase procedures;
  - 3. Sealed bids;
  - 4. Competitive proposals; and
  - 5. Noncompetitive proposals.
- S. Have a written method for conducting technical evaluations of the proposals received and for selecting recipients. The District will make available, upon request of the federal awarding agency or pass-through entity, technical specifications on proposed procurements where the federal awarding agency or pass-through entity believes such review is needed.

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- T. Take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- U. Include in all contracts made by the District the applicable provisions contained in Appendix II of the Uniform Grant Guidance -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.
- V. Perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications.
- W. Negotiate profit as a separate element of the price for each contract in which there is not price competition and in all cases where an analysis is performed.
- X. Comply with the non-procurement debarment and suspension standards which prohibit awarding contracts to parties listed on the government-wide exclusions in the System for Award Management (SAM).

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Madison Central School District

Legal Ref: 2 CFR §§ 200.61, 200.303, 200.318, 200.319, 200.320, 200.321, 200.323,  
200.326, and 200.331; 2 CFR Part 200, App. II

Adopted: \_\_\_\_\_

To: Mr. Michael Davis, Superintendent  
From: Mike Lee, Athletic Director  
Re: Coaching Appointments/Combinations  
Date: July 3, 2019

At the upcoming Board of Education meeting please seek approval for the appointment of the following coaches for the Fall 2019 season:

Boys Varsity Soccer - Michael Strong  
Boys Modified Soccer - Jordan Matteson  
Girls Varsity Soccer - Herb Bingel  
Girls Modified Soccer - Payge Miller

Also, please seek approval for Madison to combine with Morrisville Eaton for the following sports during the 2019/2020 school year to be hosted at MECS:

Varsity and Modified Football  
Varsity and Modified Field Hockey  
Varsity and Modified Wrestling  
Varsity and Modified Track and Field

Thank you very much!

# Madison Central School Library Media Center

## June/End of Year Report

### June 2019

Total number of materials not returned/overdue:	39
Number of instructional days for High School:	11
Number of instructional days for Elementary:	17

### *High School*

Total number of 7th - 12th graders utilizing the library: (this total does not include the students who used library as a class)	177
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Also, have 2 Study Halls in the library with a total of 27 students.

### *Elementary*

For the final weeks of school, students were not consistently attending library class due to field trips. In anticipation of the field trips, we focused primarily on Mo Willems works and student picks (upper elementary grades). In some classes, we watched the animated ***Duckling Gets a Cookie*** and ***Hooray for Amanda and Her Alligator!***

For Field Day this year, Mr. Flint and myself split the library. He had students working with Spheros which were borrowed from the RIC. On my side of the library, I had the students working with Brain Flakes, Cublets, Rubik's cube, and Bee-bots which were borrowed from SLS. The students, parents, and teachers thoroughly enjoyed the activities held in the library.

### *Summer*

This summer we will be bringing back the Summer Evening Reading Program. I was awarded a grant through SLS to offset some of the costs to run the program. We will have theme nights starting 7/9 to 8/6 on Tuesdays only. Students and families will be able to participate in a fun activity, a snack, read aloud corresponding with theme, and check out books.

I will also be supplying families with free resources for ebooks and a Bingo card to promote reading during the summer months.

The themes and dates for the Summer Evening Reading Program:

7/9 Beach
7/16 Agriculture Night
7/23 Sports
7/30 Boy's Scout (Camping Night)
8/6 Superheros

**Library Upkeep**

Final book orders have been submitted. 100 plus books will be added this summer.

We continue to add to the Imagination Library registration of Madison pre-school children.

Thank you again for all of your support. My first year at Madison has been wonderful and I am grateful to be the librarian in this school district.

Nicole Bodner  
Madison Library Media Specialist